

GENERAL INFORMATION

The following is designed to give you some basic information about our practice, which we hope will foster a pleasant and rewarding relationship between you and Dr. Crusier. We have tried to anticipate and provide the answers to many common questions we encounter and will always be happy to answer any questions you may have. Be assured that we will do the utmost to care for your individual dental needs.

OFFICE HOURS AND APPOINTMENTS

Regular office hours are available between 8 am and 6 pm. Your appointments are reserved time for you and you alone. We do our best to provide confirmation and reminder phone calls; however it is not always possible to reach you. It is your responsibility to notify us at least 24 hours in advance if you need to reschedule your appointment. **Appointments missed without proper 24 hour notification may be charged a fee based on the length of the appointment.**

_____ Initial

FINANCIAL POLICY

We are glad to file your insurance claims as a service to you. Our goal is to maximize your insurance benefits. Since we do not have access to your individual policy information, we assume no liability. It is your responsibility to review your individual insurance policy and benefits. All co-payments and deductibles are due at the time of service. The ultimate responsibility for payment is yours. For your convenience, our office accepts Visa, MasterCard, American Express, Discover, checks and cash. There is a service charge on all checks returned for insufficient funds. If you would like to make payments, ask about our financing options through CareCredit. Any accounts over 60 days past due, without prior financial arrangements are subject to an interest charge. If your account is referred to an attorney for collection you agree to pay any attorney and court costs.

SIGNATURE _____ DATE _____